



**Moving House Checklist** – Use this checklist to ensure you remember everything as your moving in date gets closer.

<b>Four weeks before</b>	<b>Completed</b>
Get quotes from at least 3 removal or van hire companies Quote 1: Quote 2: Quote 3:	
Arrange meter readings at present address Gas Electricity Water Phone	
If currently renting, provide landlord with written notice	
Start collecting boxes and packing cases	
Check adequate home insurance cover in place during the move	
Arrange redirection of your mail	
Start packing non-urgent items – remember to label the boxes	
Start to empty the freezer	
<b>One week before</b>	
Confirm removal date and time with removal or van hire company	
Settle milk, paper delivery accounts	
If applicable arrange pet care for the removal day	
Defrost freezer	
Send change of address letters	
Continue packing less urgent items – remember to label the boxes	

<b>One day before</b>	
Finish packing everything apart from essential items	
Keep cash, credit cards and cheque book handy	
Put valuables in a safe place	
Create a box of essentials – milk, tea, coffee, mugs, kettle, toilet paper, bin liners, teaspoons, cleaning cloths, torch, tools	
<b>Moving Day</b>	
Let the removal men do the packing or pack your own van	
Double check nothing has been left behind	
Lock up and deliver keys to solicitor/estate agent as arranged	